City of Aurora, Ohio
Public Records Request
Form RC 100

The City of Aurora, Ohio government belongs to its citizens. We conduct our government activities in the open, and we are proud of our strong commitment to this important principle of democracy.

While not mandatory, if you fill out this form it will help us provide the public records you are requesting in a more timely fashion.

Name of Requestor	
Street Address	City, State Zip
Phone Number	Today's Date

Please indicate the records you want to review. PLEASE PRINT.

The City of Aurora, Ohio charges $.05 per page for standard photocopies of public records. Payment is required when records are picked-up except for requests filled by mail which require advance payment and will include actual mailing costs. There is no charge to inspect records while in City of Aurora buildings. Please indicate your preference below.

☐ I would like to inspect these records in the building when they are ready.

☐ I would like these records copied, and I will pick them up when they are ready.

☐ I would like these records copied and mailed to me at the address on this form.

Name of city employee handling request	Date request was completed