



**ARCHIVES & RECORDS COMMISSION**  
Meeting Agenda  
September 26, 2005

TIME: 10:00 a.m.

LOCATION: Council Chambers  
Aurora City Hall

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES
  - a. Meeting minutes of September 20, 2004
4. OLD BUSINESS
  - a. Status of last RC-3 and Destruction
  - b. Review and Approval of Amendments to Retention Schedule (RC-2)
5. NEW BUSINESS
  - a. Approval to Submit Amended RC-3 to State
  - b. Quotation Process for 2005 Shredding
  - c. Microfilming and Shredding Bid Contracts for 2006
6. ADJOURNMENT