

**CITY OF AURORA
OHIO
LANDMARK COMMISSION
MEETING MINUTES
January 17, 2008**

The Aurora Landmark Commission met in a regularly scheduled meeting on Thursday, January 17, 2008, in the Council Chambers of Aurora City Hall. The meeting was called to order at 7:00 p.m. by Chairman John Kudley.

ROLL CALL:

Present: John Kudley
Sue Sutton
Tom Spape
Richard Fetzer

Also Present: Ron Lowe, Advisor to Landmark Commission
Susan Dombeck, Secretary

ORGANIZATIONAL:

MOTION: To nominate John Kudley as Chairman for 2008.

Mrs. Sutton moved for approval; Mr. Fetzer seconded, and the motion carried, 3-0-1, on a roll call vote.

Yeas: Mrs. Sutton, Mr. Fetzer, Mr. Spaper
Nays: None
Abstentions: Mr. Kudley

MOTION: To close the nominations.

Mr. Fetzer moved for approval; Mrs. Sutton seconded, and the motion carried, 4-0, on a voice vote.

MOTION: To nominate Richard Fetzer as Vice Chairman for 2008.

Mrs. Sutton moved for approval; Mr. Kudley seconded, and the motion carried, 4-0, on a roll call vote.

Yeas: Mrs. Sutton, Mr. Kudley, Mr. Spape, Mr. Fetzer
Nays: None

MOTION: To close the nominations.

Mr. Kudley moved for approval; Mrs. Sutton seconded, and the motion carried, 4-0, on a voice vote.

AMENDMENTS TO AGENDA:

There were no amendments to the agenda.

APPROVAL OF MINUTES:

MOTION: To approve the minutes of November 15, 2007 as printed.

Mr. Spape moved for approval; Mrs. Sutton seconded, and the motion carried, 3-0-1, on a roll call vote.

Yeas: Mr. Spape, Mrs. Sutton, Mr. Fetzer
Nays: None
Abstentions: Mr. Kudley

OLD BUSINESS:

SEWARD-GILES CEMETERY

Mr. Lowe had some drawings and maps for the members to review regarding the cemetery plan. He stated that the project has gone out to bid. Originally, the bridge was 28 feet long, then the contractor had an engineer set the 100 year flood plan that the city agreed to. It was then discovered that a 32 foot bridge was necessary, which will be higher off the ground. Mr. Lowe explained that the contractor is going to figure out how much additional fill will be necessary. He said there has been a few meetings since the plan was set to solve the problems. He added that the bridge will cost a little more. Mr. Lowe stated that the bridge will be four feet wide, and he then described how it would look when finished.

Mr. Lowe said that a second issue was how to set it on the property. He used the drawing to explain the problem, and mentioned that there were discussions with the owner, who agreed to provide an additional easement to the cemetery. He then used the map to show the location. Mr. Lowe stated that he did not know if the additional easement has been completely finalized yet, but it is being worked at this time.

Mr. Lowe showed how the grading needs to be done, and told the members that the path will be four feet wide with a trimmed edge. Near the middle of the path will be an expanded area with a bench or two, a flagpole and signs describing the area. He then spoke about the easement and the immediate cemetery area, the fence and the stones to be used. There was a conversation on the text to be used on the signs.

Mr. Lowe presented a time line for the work. Per an inquiry by Mr. Kudley, Mr. Lowe described the parking area. Mr. Kudley noted that the members need to decide on the correct name for the cemetery. Mr. Fetzer stated that the property was owned by the Swards, who opened it up to a number of families to be used as a cemetery. Mr. Fetzer cited some history of the land and the two stones from the cemetery that were found. A short conversation followed.

Mr. Kudley asked Mr. Fetzer to provide some documentation to show why the cemetery's name would include the Swards, and Mr. Fetzer agreed.

The subject of the sign text was raised, and Mr. Fetzer said that he and Mr. Lowe could have it done before the next meeting.

Mr. Spape asked about having the cement tinted if the piers are going to show any of the concrete. Mr. Lowe responded that it might be too costly. He said that the design of the piers should be done within the next few weeks, and at that time it should be known whether it would need to be considered. Some discussion ensued, and Mr. Lowe said that he should have additional information for the next meeting.

Mr. Spape raised the subject of a flag for the pole that is to be erected and said that if it is an American flag, there would have to be lighting. Mr. Lowe replied that there would not be electrical service run to that area. Mr. Spape stated that it would be fine without electricity as long as the American flag is not used there.

After some conversation, the members hoped to be able to have everything ready to be voted on at the next meeting. Mrs. Sutton said that the Gideons are selling the house and will put it on the market in the spring. Additional discussion followed.

NEW BUSINESS:

RUGTIME, 220 SOUTH CHILLICOTHE - STORE REMODEL

Phil Koepf, the architect for the project, represented the applicant. Mr. Lowe explained that they are asking for a Certificate of Appropriateness for remodeling. He described what work is to be done and said that the building was originally a gas station. Later it was used as a barbershop on one side and an insurance office on the other. There was some discussion on the addition shown on the site, and Mr. Koepf said it might be done in the future, and if it is, they will go through the various committees that are necessary.

The aesthetics of the building was discussed as well as materials that could be used. Mr. Koepf reviewed the plan with the members and they had a long talk about the design. The members informed the applicant that the materials will be needed for the review and also for the Architectural Board of Review meeting. Mr. Koepf agreed to provide the necessary information.

After reviewing the plan, the members decided to have a special meeting so that the project would not be held up longer than necessary. It was decided to have the special meeting on Thursday, January 24th at 6:30 p.m., just before the Architectural Board of Review meeting, and Mr. Koepf agreed to have the materials at that time.

MOTION: To have a special meeting on Thursday, January 24, 2008 at 6:30 p.m. for the purpose of reviewing the Rugtime plan only.

Mr. Spape moved for approval; Mrs. Sutton seconded, and the motion carried, 4-0, on a voice vote.

MOTION: To table the plan for Rugtime.

Mr. Spape moved for approval; Mrs. Sutton seconded, and the motion carried, 4-0, on a voice vote.

MISCELLANEOUS:

Per an inquiry by Mr. Lowe, Mr. Kudley explained the new committee for property and grounds for the city.

ADJOURNMENT:

Mr. Fetzer moved to adjourn at 8:15 p.m. ; Mr. Spape seconded, and the motion carried, 4-0, on a voice vote.

John Kudley - Chairman

Susan Dombeck - Secretary
AUDIO TAPE ON FILE