

CITY OF AURORA
OHIO
LANDMARK COMMISSION
Meeting Minutes
October 28, 2008

The Aurora Landmark Commission met in a regularly scheduled meeting on Tuesday, October 28, 2008, in the Council Chambers of Aurora City Hall. The meeting was called to order at 7:00 p.m. by Chairman John Kudley.

ROLL CALL:

Present::	John Kudley Sue Sutton Richard Fetzer
Absent:	Melanie Miguel-Courtad Tom Spape
Also Present:	Ron Lowe, Advisor to Landmark Commission Karen Mitchell, Liaison - Aurora Historical Society Susan Dombeck, Secretary

AMENDMENTS TO AGENDA:

There were no amendments to the agenda.

APPROVAL OF MINUTES:

MOTION: To approve the minutes of the August 26, 2008 meeting as printed.

Mrs. Sutton moved for approval; Mr. Spape seconded, and the motion carried, 3-0, on a voice vote.

MOTION: To approve the minutes for the September 2, 2008 special meeting as printed.

Mr. Spape moved for approval; Mrs. Sutton seconded, and the motion carried, 3-0, on a voice vote.

OLD BUSINESS:

SEWARD-GILES CEMETERY CLOSE OUT/PUNCH LIST

Mr. Lowe stated that he walked the site with Ross Brankatelli of the Engineering Department to prepare a punch list. John Trew wanted to add some items, so the close out list will be done this week. He added that Mr. Brankatelli wanted the members to consider the fencing around the cemetery, which is done. Mr. Lowe explained that the fence was put up within the boundary lines. On the west side it was taken in about two feet to save a very large tree. He said that he made the decision to bring the fence in from the boundary.

Mr. Lowe mentioned that the fence on the south side was also taken in about two feet to save a large cherry tree in the corner of the cemetery. He noted that the fence was installed in a straight line, just moved in from the boundary to save the trees. He told the commission that Mr. Brankateli would like the contractor to redo the fence on the original line, which is right on the boundary. Mr. Lowe stated that he did not have a problem with the current location, since each tree is about 30 inches in diameter. He said that Mr. Brankatelli wanted to hold the contractor to a certain standard, which is why he wants it redone.

Mr. Lowe stated that he would like to have a motion, which was requested by the Engineering Department as well, to settle the situation.

Mr. Kudley said that when the group walked the site it seemed to be fine. He said that he spoke to Alan Shorr, the Law Director, who prefers to have the fence inside the boundary line to make maintenance as easy as possible.

Mr. Lowe stated that his main concern was to try to have the grading as flat as possible.

MOTION: To maintain the fence in its current location and not place it on the property line as requested by the Engineering Department.

Mr. Kudley moved for approval; Mrs. Sutton seconded, and the motion carried, 3-0, on a roll call vote.

Yeas: Mr. Kudley, Mrs. Sutton, Mr. Spape

Nays: None

Mr. Lowe commented that the final payment has not been sent to the contractor yet. He anticipates the close outs within the next few weeks. He said that the costs are close to the budget, but he will have the total cost by next week.

Mr. Lowe said that he has the flag at this time. The Mayor will provide a city flag that can be flown on the site and the commission can decide when the United States flag should be flown.

Mr. Lowe stated that he does not have the punch list but will try to get it to Mr. Trew so that the contractor can finish the job. Regarding the directional signs on State Route 43, he said that they would not be installed until after the road widening is complete. A sign for directions to the cemetery from the parking lot is not finished yet. Mr. Lowe is waiting for clarification on the location from John Trew.

Mr. Kudley said that after the dedication, the owner of the site that surrounds the cemetery had a meeting with John Trew and complained about people trespassing and parking on the private property. "No trespassing" signs will probably be erected. There is a possibility of putting a few additional parking spaces at the entrance to the cemetery along Aurora Lake Road. Mr. Trew plans to talk to the property owners of the site at the top of the hill before the cemetery, on the right side, about a possible easement for parking since there is an old driveway there.

Mr. Lowe told the members that the parking signs were done and installed, but removed the same day because of the issues in the complaint. The signs will not be reinstalled until the situation is resolved. He said that maintenance of the site, as far as leaves and twigs, could

be a project for the boy scouts, etc. He did not feel there would be a lot of work to be done.

Mrs. Sutton stated that she was worried about vandalism because of a nearby campground. She explained that the owner of property near the cemetery told her that she saw a few of the people from the campgrounds walking the area.

Mr. Kudley stated that when permanent boundary markers are put in it would help the city employees know where the property ends, and would help to keep them from trespassing.

NEW BUSINESS:

ANDREW CWALINSKI, 288 SOUTH CHILLICOTHE ROAD - 12 X 14 ACCESSORY STRUCTURE

Mr. Lowe said that it is a newer house in the district. The doors will be facing north. Mr. Cwalinski stated that the windows are going to be 2 ft by 3 ft and will be installed the same day that the shed is constructed. Windows will only be on the north side, with 1 ft by 3 ft shutters and a flower box under each window. He said that the colors would match the house. There was some discussion on the plans.

Mr. Cwalinski explained that he received a call from the city telling him that the side setback would have to be changed from 8 feet to 10 feet or he would need to apply for a variance. He said he agreed to move it over 2 feet. Mr. Kudley said that it should be noted on the plan that the setback has been changed.

MOTION: To approve the accessory building with the windows, flower boxes and colors to match the existing house, and to be moved from 8 feet to 10 feet from the side property line.

Mr. Spape moved for approval; Mrs. Sutton seconded, and the motion carried, 3-0, on a roll call vote.

Yeas: Mr. Spape, Mrs. Sutton, Mr. Kudley
Nays:

MISCELLANEOUS:

There were no miscellaneous items.

ADJOURNMENT:

Mr. Spape moved to adjourn at 7:26 p.m.; Mrs. Sutton seconded, and the motion carried, 3-0, on a voice vote.