



City of Aurora, Ohio - Planning, Zoning and Building Division

129 W. Pioneer Trail, Aurora, OH 44202 330.562.9564 Fax: 330.562.9719 www.auroraoh.com

APPLICATION FOR CHANGE OF USE/OCCUPANCY CERTIFICATE

The intent of the Certificate of Use/Occupancy is to ensure compliance with the uses permitted within the respective zoning districts and the requirements established in the Planning and Zoning Codes. This application must be fully completed and returned to the Aurora Planning, Zoning and Building Division. Incomplete applications will not be processed. The on-site inspection of the premises will be scheduled after the aforementioned review is completed. Any work to be done on the site will require an additional permit.

PLEASE PRINT:

Business Name/Corporation: _____

Business Address: _____

Phone _____ Fax _____ Email: _____

Owner's Name: _____

Owner's Address: _____

Phone _____ Cell _____ Fax _____ Email: _____

DESCRIPTION OF PREVIOUS USE: _____

DESCRIPTION OF PROPOSED USE: _____

Applicant Signature _____

Sign & Print Name

Owner/Agent

FOR PLANNING, ZONING & BUILDING DIVISION USE ONLY

DATE APPLICATION RECEIVED _____

Zoned: _____

Approved by: _____ Date: _____

Denied by: _____ Date: _____

Comments: _____

Inspection \$ _____
Zoning \$ _____
Occupancy \$ _____
Processing \$ _____
3% State Fee \$ _____

SUBTOTAL \$ _____
Deposit - \$ _____
TOTAL \$ _____

PERMIT PAID BY: _____

DATE: _____