

CITY OF AURORA
OHIO
Landmark Commission
Meeting Minutes
February 21, 2019

The Landmark Commission met in a scheduled meeting Thursday, February 21, 2019 in the Council Chambers at City Hall. Jeff Clark called the meeting to order at 6:30 p.m.

ROLL CALL: Present: Jeff Clark
Jason Coleman
Lauren Broderick
Tim Holder
Absent: John Kudley
Richard Fetzer, Historical Society Advisor
Also Present: Meredith Davis, Ass't. Director, Planning, Zoning & Building Division
Ron Lowe, Advisor to Landmark Commission
Christine Gruttadauria, Secretary

AMENDMENTS TO THE AGENDA:

None

APPROVAL OF MINUTES:

There were not enough members present to adopt the January 17, 2019 meeting minutes. They will be considered at the next meeting.

MOTION: To adopt the minutes of the October 18, 2018 meeting

Ms. Broderick moved; Mr. Coleman seconded, and the motion carried on a 4-0 roll call vote.
Yeas: Ms. Broderick, Mr. Coleman, Mr. Clark, Mr. Holder
Nays: None

OLD BUSINESS:

173 S. CHILLICOTHE RD. 1900 OLD PIONEER TR LLC – SOUTH EXTERIOR DOOR TO WINDOW REPLACEMENT

Audrey Besinger of 1900 Old Pioneer Trail LLC was on hand to answer questions. Ms. Besinger is proposing to remove a door on the South elevation, replacing it with a window. Mr. Coleman questioned the motivation to propose the change. Ms. Besinger explained that after using the space for a short time, she discovered she did not need the door in the new office space. The interior of the building was reconfigured, adding walls and interior doors to provide access to the main lobby. Ms. Besinger stated that the two main doors in the front would provide appropriate egress. She stated she had approval from the Fire Marshall. She did not think having a door in a private office would be the best use

of the space. She is proposing to replace the door with a window. Ms. Besinger confirmed that the new window would match existing windows. She stated that the window is a Pella window. Architectural detail will be present in the form of raised mullion bars, both on the inside and outside. The detail will provide substance and architectural interest.

MOTION: To issue a Certificate of Appropriateness for the South elevation exterior change, door to window.

Mr. Coleman moved, Mr. Holder seconded, and the motion carried on a 4-0 roll call vote.
Yeas: Mr. Coleman, Mr. Holder, Mr. Clark, Ms. Broderick
Nays: None

59 SOUTH CHILLICOTHE RD. SEAN BARBINA WINDOW TO DOOR ALTERATION

The applicant was not present to answer questions and discuss the project. The Board did not feel comfortable discussing the application without proper representation.

MOTION: To postpone until a representative for the project is present.

Ms. Broderick moved, Mr. Coleman seconded, and the motion carried on a 4-0 roll call vote.
Yeas: Ms. Broderick, Mr. Coleman, Mr. Clark, Mr. Holder
Nays: None

MISCELLANEOUS:

 **Passing of Ben Sutton**

Mr. Clark informed the Board that Sue Suttons husband Ben has passed away. Mr. Clark stated that Sue Sutton was a member of the Board at one time. The business is also located in the historic district. Mr. Holder questioned the best way for the Board to extend their condolences. He suggested an official letter from the Board. Mr. Clark stated he would attend the funeral and offer condolences in person.

MOTION: To accept that Mr. Clark will represent the Landmark Commission by attending the funeral of Ben Sutton.

Mr. Holder moved; Mr. Coleman seconded and the motion carried 4-0 on a roll call vote.
Yeas: Mr. Holder, Mr. Coleman, Mr. Clark, Ms. Broderick
Nays: None

 **Discussion ABR Requirements**

Ms. Davis stated that Ms. Broderick has resigned her seat on the Architectural Board of Review. She intends to keep her seat on the Landmark Commission. The City Ordinance states that someone that sits on The Landmark Commission also needs to sit on the Architectural Board of Review, to act as a liaison. The Board questioned how long ABR meetings typically ran. They also discussed other

options such as adding a member to Landmark as well as the possibility of Ms. Broderick stepping down from Landmark. The Board and Ms. Broderick stated that this would be a last resort. Ms. Broderick also suggested consulting for the ABR on an as needed basis. Ms. Broderick stated that there is value in having a Board member that serves both ABR and Landmark. Ms. Broderick also noted she would be willing to serve as an alternate to the ABR if such a position were created.

 Spray Paint and Light Poles

The Board discussed the existence of spray paint on light poles and signal boxes near Pioneer Trail. Ms. Davis stated that in the spring, an improvement project will take place and the light poles will be changed when the intersection is widened. The Board expressed an interest in being included in the selection of new light poles. Deb Conti of 234 S. Chillicothe Road addressed the Board. She was questioning which intersection the Board was discussing. Ms. Conti gave a recap of Council proceedings as she stated she attends all the meetings. She attempted to explain the delay in the start of the project.

ADJOURNMENT:

MOTION: To adjourn the meeting.

Mr. Coleman moved to adjourn at 6:54 p.m. Mr. Holder seconded, and the motion carried on a unanimous voice vote.

Jeff Clark - Chairman

Christine Gruttadauria - Secretary