

CITY OF AURORA  
OHIO  
**Landmark Commission**  
Meeting Minutes  
July 18, 2019

The Landmark Commission met in a scheduled meeting Thursday, July 18, 2019 in the Council Chambers at City Hall. Jeff Clark called the meeting to order at 6:40 p.m.

**ROLL CALL:** Present: Jeff Clark, arrived late at 6:40 p.m.  
Tim Holder  
Thomas Shrout  
Absent: Jason Coleman  
John Kudley  
Also Present: Meredith Davis, Ass't. Director, Planning, Zoning & Building Division  
Ron Lowe, Advisor to Landmark Commission  
Marie Lawrie, Secretary

**AMENDMENTS TO THE AGENDA:**

None

**APPROVAL OF MINUTES:**

**MOTION: To adopt the minutes of the June 20, 2019 meeting**

Mr. Shrout moved; Mr. Holder seconded, and the motion carried on a 3-0 roll call vote.

Yeas: Mr. Shrout, Mr. Holder, Mr. Clark

Nays: None

**OLD BUSINESS:**

**108 S CHILLICOTHE ROAD, AMY MALAFARINA, SCREENED PORCH**

Amy Malafarina, homeowner was in attendance to discuss the projects. Daniel Finnerty, fiancé of the property owner was also in attendance. Evan Kontur, Project Manager for CPK Construction attended the meeting. At the June 20, 2019 meeting, the screened porch project received a Certificate of Appropriateness for the style and appearance of the project, but the applicant was instructed to return with the construction plans for the addition. The plans called for 16 inches of ice and water shield to run up the wall of the addition. Mr. Lowe advised the homeowner to consider extending that a few feet due to snow. The access door to the cellar, which is located inside of this addition was discussed. Footers will be poured and concrete will encase this flat doorway. Mr. Holder found the building plans very helpful and thanked the applicant for returning with the requested paperwork. Mr. Shrout asked if the project would move on to Architectural Board of Review. Ms. Davis explained that because it was a replacement for an existing addition with the same footprint and similar design, it would not need approval of ABR.

**MOTION: To issue a Certificate of Appropriateness for the screened porch replacement**

Mr. Holder moved, Mr. Shroul seconded, and the motion carried on a 3-0 roll call vote.

Yeas: Mr. Holder, Mr. Shroul, Mr. Clark

Nays: None

Shutters were discussed next. They have been sorted by which can be salvaged. The homeowner stated that there may be enough left to put the originals back on the front of the home. They will return at a later meeting to seek approval for the shutters.

**MISCELLANEOUS:****Letter to Dick Fetzer**

Mr. Clark asked members if they had anything to add to the letter of thanks to Richard Fetzer for his years of service to the Landmark Commission. Mr. Clark stated that Dick has made a huge contribution to the commission since the early 1980's. It was stated that he did a tremendous amount of research at the county level. The members agreed that he was a stickler for digging up facts and not printing hearsay. Mr. Clark asked if the letter could be reviewed and printed on Landmark Commission letterhead.

**Past Member: Bob Luckay**

Mr. Clark stated that he was in touch with Mr. Luckay. He spoke about the bicentennial in 1999. He received two videotapes of that event. He would like to have them combined into a short video that could be put on the website. He will get a quote for the project.

**Driveway Request**

Ms. Davis explained that per the Law Director, any approval for a driveway could include a condition that the sidewalk easement is signed. Mr. Clark discussed grass blocks that might be an option for the driveway. That information will be included in the packet for the next meeting.

**ADJOURNMENT:****MOTION: To adjourn the meeting.**

Mr. Holder moved to adjourn at 7:00 p.m. Mr. Shroul seconded, and the motion carried on a unanimous voice vote.

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Jeff Clark - Chairman

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Marie Lawrie - Secretary